

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
December 16, 2021

1. The meeting was called to order at 7:00 p.m. by Bryan Kolk.

Present: Board members Brian Kolk, Brian Hettinger, John Grimes, Dawn Finch, Steve Heiss, Bill Kunnen, Mike Oosterhouse, Gene Christoffersen, Kris Carpenter

2. Approval of December meeting agenda:

Motion was made by Gene Christoffersen, seconded by Steve Heiss to approve the December meeting agenda; motion approved.

3. Approval of November meeting minutes:

Motion was made by Brian Hettinger, seconded by Gene Christoffersen to approve the November 2021 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. Approve November Treasurer's Report:

John Grimes submitted a written report. Total revenue for the month of November 2021 was \$10,226. Notable income items were memberships of \$3,354 (including Tivity payment), \$1,087 in drop-ins, \$960 from the rent of the community room, \$1,563 in combined rentals of the pool, community room, south commons, and the gym, and \$1,575 from three of our tenants.

Total expenses for the month were \$18,296 for a monthly loss of approximately \$8,070. Major expenses were \$5,296 for wages, \$1,150 for IT services, \$1,633 for software maintenance, \$953 for repairs and maintenance, and \$7,051 for utilities.

Total revenue year-to-date is \$274,820 and total expenses are \$215,353 for a year-to-date profit of \$59,467. Overall, it appears that our actual yearly profit will exceed the amount that was budgeted for 2021.

Motion to approve the November Treasurer's Report by Kris Carpenter, seconded by Mike Oosterhouse; motion passed.

6. Approve November Accounts Payable:

John Grimes submitted a written Accounts Payable report: Total current accounts payable shown on the attached sheet are \$5,320.31. This amount does not include the DTE bill that will be coming between now and our next meeting along with the extra \$1,000 that we have authorized to pay down our past-due amount.

Our current bank balances as of December 15, 2021, were Checking, \$52,007.11, Reserve Account, \$45,013.03, Pickleball, \$2,856.40.

John Grimes recommended the payment of the bills listed on the Accounts Payable sheet: Algertech Technology, \$80.00, Consumers Energy, \$4,060.76, Fremont Ace Hardware \$79.40, Kendall Electric \$708.55, Konica Minolta \$78.93, NCATS \$75.00, Quality Air \$237.67, for a total of \$5,320.31.10 plus the DTE + \$1,000 invoice when it is received. Motion to approve the payments made by John Grimes, seconded by Steve Heiss; motion passed.

7. Public Hearing at 7:16 p.m.

A. Public Hearing on 2022 Fremont Rec Center Budget. Discussion of proposed 2022 Budget took place.

Public Hearing closed at 7:35 p.m.

8. FCRA Approval of Fremont Rec Center 2022 Budget. Motion to approve Fremont Rec Center 2022 Budget made by Mike Oosterhouse, seconded by Kris Carpenter; motion passed.

9. Review Old Business: None

10. Recreation Authority New Business for Board Discussion and Action

A. Purchase of chairs for Community Room. Dawn Finch to research folding chairs to purchase for Community Room.

B. Pool Equipment. John Grimes to research automatic chlorinator for pool.

C. Calvary Knights minor league football team. Calvary Knights are looking for practice space for the winter months and are looking to have a fund raiser in the Community Room.

D. Cabin Fever Winter Fest. The Rec Center will be holding the LEGO Contest again during Winter Fest. Dawn Finch will be looking for judges.

11. Director's Report:

Dawn Finch submitted a written report. Cookies with Santa was on Saturday, December 4 from 1:00 – 3:00 p.m. We had approximately 25 kids there with parents. This is a smaller turnout than I would have liked, but since it's our first time, I'm good with this. The kids had a great time visiting Santa and the crafts that were offered were a big hit. We will have some extra open swim during the holiday breaks: December 21, 22, 27, 28, 29, and 30. The Rec Center will be closed Friday, December 24, Saturday, December 25, Sunday, December 26, Friday, December 31, and Saturday, January 1, and Sunday, January 2. We will be starting two new challenges on January 3: Indoor Triathlon and Lap Swim Challenge. Two new exercises classes will be starting up: Tai Chi for Arthritis and Balance, and Senior Fitness. Both classes will start on Thursday, January 13. To date, 14 people (42%) have completed the 100 Mile Lap Swim Challenge. Low-Impact Aerobics and Strength training will be put on hold for six weeks or so because the instructor, Rachel Doremus, is due to have her baby mid-January. She hopes to return the end of February. I've met with Karen Baird and some others to organize the 2022 Cabin Fever Winter Fest. It will be held on Saturday, January 29. As part of the Winter Fest, the Rec Center will be having the LEGO Contest again. I'll need judges please!

12. Committee Reports:

A. Personnel Committee: None

B. Programs Committee: See Director's Report.

C. Facilities Committee: None

D. Executive Committee: None

13. Closed Session: None needed

14. Next meeting January 20, 2021

15. Motion by Steve Heiss, seconded by Brian Hettinger to adjourn the regular meeting at 9:15 p.m.; motion passed.

Dawn Finch, Secretary